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HOUSING & URBAN DEVELOPMENT DEPARTMENT

RESOLUTION

The 9th July, 2025

MUKHYAMANTRI SAHARI BIKASH YOJANA

A. INTRODUCTION

The Mukhyamantri Sahari Bikash Yojana (MSBY) has been conceptualized to align with the vision of "Vikasita Odisha" and address diverse challenges arising from rapid urbanization in Odisha. This scheme aims to improve urban infrastructure, revenue generating model for ULBs, create employment opportunities and promote sustainable development with active participation of all stakeholders. MSBY also targets to identify and bridge critical gaps in infrastructure and services while improving the quality of life for urban residents, particularly vulnerable and marginalized groups. This shall emerge as a response for addressing urban wage employment vis-à-vis creation of assets and revenue generation across ULBs with an integrated approach. The MSBY is also intended at enhancing income generation with overall quality of life for its residents, especially unskilled wage seekers. The focus also includes welfare of animals.

B. OBJECTIVES

I. **Asset Creation and Revenue Generation:** Focus on creating and upgrading urban infrastructure that enhances civic amenities and generates sustainable revenue streams for ULBs.

II. **Improved Living Conditions**: Enhance the quality of life for urban residents, particularly vulnerable communities.

III. **Sustainable Urban Development:** Promote environmentally sustainable and economically viable projects.

IV. **Inclusive Urban Growth**: Ensure equitable access to urban services and active community participation in the planning and implementation process.

V. **Urban Wage Employment:** Provide unskilled and informal workers with steady employment opportunities.

C. SUB-SCHEMES:

1. **Urban Infrastructures:**

a. **General infrastructure development:** Construction of new facilities and improvement in the existing infra facilities like

i. Town Hall with Library/e-library facilities
ii. Community centres
iii. Crematorium
iv. ULB Roads (Blacktop/ Cement concrete/ Pavers)
v. Small culverts and drains wherever required. Drains must be aligned to carry storm water
vi. Office Building (Non- Residential), **Ward infrastructures** not covered under any other schemes to be taken up.

The expected outcomes are enhanced civic amenities, better connectivity and usability through upgraded ULB roads and office buildings. The enhanced public facilities will contribute to the overall liveability index of urban areas.

b. **Revenue Generating Infrastructure**: Construction of new facilities and redevelopment in existing facilities listed below;

i. Kalyan Mandap/ Multi-Purpose Hall with amphitheatre /Open Air Theatre
ii. New parks and redevelopment of existing parks
iii. Vending Zones
iv. Neighbourhood marketplaces.
v. Fish and Non-veg market development
vi. Daily markets/Weekly Markets/ Haats development
vii. Mini cold storage units should be developed in close proximity to daily markets, weekly markets, or haats for storage of perishable goods with the advice of the Department of Agriculture & Farmers' Empowerment.
viii. Market Complexes
ix. Multi Utility Commercial Complexes
x. Renewable Energy (Small-Scale Solar Projects) on municipal buildings, Office building of other departments, schools, and market areas etc.
xi. Creation of parking places at prime areas
xii. EV charging stations
xiii. Development of Micro tourism facilities at feasible locations

The expected outcomes are increased revenue streams for ULBs through new and redeveloped facilities such as Kalyan Mandaps/Multi-Purpose Halls, Vending Zones, Neighbourhood Marketplaces; enhanced infrastructure for Fish and Weekly Markets will increase trade and benefit local vendors boosting economy; the sustainable energy adoption will reduce energy costs and promote renewable energy.

2. **Urban Wage Employment:**

Following list of projects to be taken under wage employment component

a. Construction of Basic amenities like minipark, open air gym, child play station, roadside urinals, Aspirational Toilets in selected locations, development of playground with civic amenities & walking tracks along with wall painting and open space development including Transformation of Garbage vulnerable points (GVP) to a usable aesthetic public space.
b. Facilities for the outdoor games with provision of long jump, high jump pit, rope climbing, hanging bar to be developed in the new spaces or existing child parks, playground as per feasibility
c. Development of basic amenities / infrastructures in slums.
d. Installation of Street Benches across prime locations as seating places.
e. Conversion of area under Bridges/ Flyovers into Community Sports & Recreational Facilities and use those spaces for sports, Social and Cultural activities.
f. Redeveloping existing parks and public/ open space advertisements including LED Boards wherever applicable, charging points and small cafes to generate revenue.
g. Afforestation Projects promoting Green Lungs like Miyawaki forests, Mini Forests, Green Corridors, Avenue Plantation along selected roads, Afforesting schools, universities, and institutional campuses with diverse plant species, providing a range of ecological, social, and health benefits. The responsibilities for execution of such projects may be given to specialized line departments.
h. Maintenance of local monuments and heritage buildings with approval from competent authority.
a. Development Basic facilities for devotees may be created at places of high congregations like Bhogamandap, BhagabatTungi and other cultural centres.
j. Rainwater harvesting structures to be created in feasible locations.

k. While selecting projects under the Wage Employment sector, ULBs should try to keep labour component of the project up to 25% of the estimated cost to enhance wage employment in urban areas.

l. Statues of eminent persons/ war martyrs must be provided with shaded structures equipped with solar-powered lighting for night-time illumination.

m. In-situ training for skill enhancement of wage seekers may be considered through convergence with Skill Development & Technical Education Department and similar programmes of the Government.

Expected outcome are job creation through increased employment opportunities through construction and maintenance of amenities like mini-parks, gyms, child play stations, roadside urinals, and walking tracks; urban aesthetic improvement through transformation of garbage-prone areas into usable spaces with wall paintings and green developments; slum development through enhanced living conditions for residents through upgraded basic amenities and infrastructure. The better community engagement through recreational facilities under bridges and flyovers will provide multi-functional urban spaces for sports and cultural activities.

3. **Water Body Development**:

a. Development of river waterfront in major cities.

b. Renovation and development of water bodies, bathing ghat and other beautification works.

c. Gap funding towards water body rejuvenation taken up under Amrut & other schemes.

Expected outcome are environmental conservation as rejuvenated water bodies and riverfronts will enhance biodiversity and maintain ecological balance. The developed riverfronts will attract tourism and recreational activities, adding aesthetic value to urban areas. the gap funding will ensure completion of water body rejuvenation projects under various schemes and ensure sustainability.

4. **Animal Welfare:**

a. Development of Kanjia Huda/ Goshalas (integrated cattle hostel) across all ULBs as per requirement to address issues of stray animal management, cattle theft & accidents.

b. Pet care centres, animal birth control and any other animal welfare related activities.

Expected outcome through establishment of Goshalas (integrated cattle hostel) and Pet-care centres will mitigate issues like cattle theft, accidents, and stray animal

management. The dedicated facilities will improve health and safety for animals in urban areas.

Note :

- *The detailed Standard Operating Procedure (SoP) on implementation of each project will be issued by Government from time to time.*
- *A maximum limit of 30% shall be allotted for roads and drains under infrastructure sector.*
- *Land cost will not be funded under this scheme for acquisition/ purchase of private land.*

D. GOVERNANCE AND ORGANIZATION STRUCTURES

For smooth implementation and execution of the scheme, a State Level Committee and District Level Committee are to be constituted.

1. **State Level Committee:**

1	Principal Secretary, H & UDD	Chairperson
2	Director Municipal Administration	Member
3	FA cum Additional Secretary	Member
4	Additional Secretary cum Nodal Officer MSBY	Member Convenor
5	Project Director, SUDA	Member
6	Chief Engineer, H & UDD	Member

Responsibilities of the State Level Committee:

i. **Policy and Strategic Planning:** Develop policy frameworks and provide strategic guidance for MSBY implementation. Will examine whether the Annual Action Plans submitted by ULBs prepared in consonance with scheme guidelines and approve the same.

ii. **Monitoring and Evaluation:** Oversee the implementation of MSBY across the state. Monitor the overall performance, outcomes, and impact of the program

iii. **Coordination with Districts and ULBs:** Coordinate with DLCs and ULBs to ensure a unified approach to urban development. Address inter-departmental issues and bottlenecks affecting program execution.

iv. **Fund Allocation and Management:** Sanction and release funds for projects in accordance with approved plans. Monitor the financial progress and ensure accountability in fund utilization.

v. **Capacity Building and Policy Dissemination:** Organize training programs for DLC members, ULB officials, and other stakeholders. Disseminate best practices and innovative solutions for urban development.

vi. **Grievance Redressal and Guidance:** Serve as the appellate body for grievances unresolved at the district level. Provide technical and policy-related support to resolve complex issues.

vii. **Evaluation and Learning:** Conduct periodic evaluations of MSBY's impact and outcomes. Recommend changes to policies and guidelines based on learnings.

2. **District Level Committee:**

1	Project Director, DUDA	Chairperson
2	Sub-Collector (Sadar)	Member
3	Supt/Executive Engineer,Division/WATCO	Member
4	Executive Engineer, ZillaParisad	Member
5	Deputy Commissioners/ Executive Officer, of all ULBs	Member

Responsibilities of the District Level Committee:

i. **Implementation and Supervision**: Oversee and ensure the implementation of MSBY projects in urban areas within the district. Monitor the progress and ensure timely completion of sanctioned projects.

ii. **Coordination with Urban Local Bodies (ULBs):** Work closely with ULBs to identify local needs and prioritize projects. Assist ULBs in project planning, execution, and fund utilization.

iii. **Monitoring and Reporting:** Monitor the quality and progress of infrastructure projects. Prepare and submit regular progress reports to the State-Level Committee.

iv. **Capacity Building and Support:** Provide technical and administrative support to ULBs. Facilitate capacity-building programs for local stakeholders to strengthen urban governance.

v. **Grievance Redressal:** Act as the first point of contact for resolving grievances related to MSBY at the district level.

E. ANNUAL ACTION PLANS

All the Stakeholders of Urban area must play their part to achieve the goal set by the Government for creating basic infrastructures and civic amenities in all 2055 Wards across 115 ULBs of the State. Four key principles i.e., accountability, transparency,

participation and inclusion are of paramount importance during entire period of implementation of the scheme.

a. **Planning**

i. Urban Local Bodies (ULBs) will prepare detailed annual action plans in consultation with stakeholders, including elected representatives and technical experts. The availability of the land for proposed projects to be ensured before preparation of AAP.

ii. Annual Action plans must prioritize projects based on local needs, with a focus on infrastructure development, employment generation and sustainability.

iii. After finalizing the annual action plan at the ULB level, the plans are to be shared with the State Level Committee.

iv. State level committee will examine whether the Annual Action Plans submitted by the ULBs and approve the same if prepared in consonance with scheme guidelines and release funds accordingly.

v. In case of discrepancies, the ULBs will be asked to revise and re-submit the Action Plans for approval.

vi. Projects such as parking places with EV charging stations, renewal energy, libraries, plantation, etc. will be implemented through convergence model and dovetailing of budgetary provisions available under the programme of other departments.

vii. The projects may be taken up in convergence with funds available under different schemes of the Government like Finance Commission Grants, SBM, AMRUT, etc. and similar schemes / programme of other line departments. In such cases ULBs will be the executing agencies.

viii. The incomplete projects earlier taken up **with due approval of Govt**. in similar schemes may be funded under this scheme and should be part of Annual Action Plan.

ix. Keeping the overall allocation of fund intact, the State Level committee may allow inter-change of allocation in different components of the scheme in special circumstances.

F. PROJECT EXECUTION

- Projects with estimated cost up toRs. 5 Lakhs may be executed by ULB observing proper tender publication in Notice Board.
- The works with estimated cost beyond 5 lakhs may be executed through e-Tender following OPWD Code.

G. FUND FLOW MECHANISM

The State Government shall provide funds to the selected ULBs for the execution of the Project. The funding by the State Government to the project would be made through allocation of funds in its annual budget under the account head of MSBY.

i. All financial assistance to ULBs, will be disbursed to the Personal Ledger Account of the ULBs.
ii. Based on the proportionate population of the ULBs, up to 60% of the total budget allocation shall be distributed.
iii. Funds will be released to the ULBs in two instalments. The first instalment of 50% will be released after the approval of Annual Action Plan during the Month of April/May.
iv. The subsequent tranche of 50% will be released upon submission of 60% of utilization certificate of the previous release.
v. Up to 40% of the total scheme budget will be utilized as Incentive to the ULBs for better performance and to address the gaps in infrastructures and other sectors through Special / Critical Projects. The proposals received from Hon'ble MPs/ MLAs/ eminent persons and other sources will be considered under this head. The proposals such received shall be finalized by the Govt. at the State level other innovative projects to be taken as special projects under this sector.
vi. In no case, diversion of fund is allowed to be utilized for other purposes.
vii. The projects should be completed by the ULBs within a maximum period of 12 months from start date except in case of inconvenience caused due to other reasons.
viii. Any cost escalation due to any reason will be borne by the ULB.
ix. Projects taken up under the scheme should not overlap with any existing State or Central scheme.
x. Fixed asset register has to be maintained by the ULBs for the assets created under the scheme by utilizing the funds.
xi. A provision of **3 %** of the grant will be earmarked and kept at State Level under total Budget towards A& OE/ Contingencies and evaluation of the scheme.

H. UTILIZATION CERTIFICATE

i. ULBs will submit utilization certificates (UCs) for each project upon completion of work or utilization of funds.

ii. For better financial governance and smooth fund flow, the Executive Officer/ Chief Finance Officer of the ULBs are responsible for the submission of the Utilization Certificate to AG (O) with a copy to HUDD

iii. DUDA shall maintain a register containing date-wise information on allotment, expenditure, balance available with the ULBs.

I. MAINTENANCE OF ACCOUNTS AND AUDIT

i. Under this project separate book of accounts is required to be maintained by the ULB.

ii. The account is subject to audit each year by the Local Fund Audit Organization of the State, internal audit of the H & UD Department as well as by the annual scheme audit conducted by the AG.

J. OPERATIONS AND MAINTENANCE (O&M)

i. Under the MSBY project various types of citizen centric assets are created for public use. Periodic maintenance of these assets is an important paramount to achieve the sustainability of these assets.

ii. All projects shall be implemented with mandatory O &M period of at least 3 years for all assets created during the current financial year. The high value assets depending on their type and usage, a minimum 3 years O&M clause shall be included in the tender documents as an integral part of the DPR to ensure periodic upkeep and long term sustainability.

iii. All assets previously created under similar projects shall be provisioned for a minimum of 3 years of maintenance.

K. INFORMATION, EDUCATION AND COMMUNICATION STRATEGY

I. Information, Education & Communication (IEC) strategy shall be provisioned under the Scheme to create awareness and disseminate information regarding the objectives of the Scheme and benefits available under the scheme for the wage seekers, animal welfare etc.

State Urban Development Agency/ Odisha Urban Academy shall carry out capacity building, handholding support and orientation programme from time to time for ULB officials to facilitate efficient and effective implementation of the Scheme.

L. CITIZEN INFORMATION BOARD

a. Citizen Information Boards (CIBs) will be installed at all project sites, displaying:

i. Project name, cost, funding source and timeline.

ii. Names of executing agencies and implementing authorities.

b. CIBs will ensure transparency and provide citizens with relevant information about the project.

M. MONITORING AND SUPERVISION

i. A robust monitoring and evaluation framework will be established to track project progress and outcomes.

ii. Monitoring responsibilities will be shared between ULBs, DUDA and the State.

iii. Regular field inspections, monthly progress reviews and stakeholder consultations will be conducted.

iv. Geo-tagged Photographs of the projects (Before commencement, during execution and after completion) to be kept in the case record for future reference.

The Government in Housing & Urban Development Department shall have the authority to issue any clarification needed and also to modify/change the guideline as and when required.

N. Administrative & Office Establishment expenses out of contingencies:-

i. Information Education Communication (IEC): This includes awareness generation activities such as preparation and dissemination of IEC material, community mobilization, use of media and local cultural forms, house hold contact campaigns.

ii. Training: Training & Capacity Building of officials, ULB officials elected Representatives & Monitoring Committee members. This will include training needs assessment, development of training modules and materials, organization of training programme concurrent impact assessment of trainings. Exposure visits, use of distance education methods will also be included.

iii. MIS: This includes collection of data and its electronic processing, report generation and transmission.

iv. Quality supervision: This includes monitoring and verification (Specially muster roll verification) evaluation, Social Audit. Quality Monitors at the State, District and Block levels may be deployed.

v. Setting up grievance redressal systems, like Help lines, scheme monitoring portals.

vi. Engaging professional services for helping ULBs implementation of the scheme

NOTE:

The following expenditures are not permitted under A & OE expenditure of the scheme

i. Salaries/ remunerations/ honoraria of functionaries engaged by the Government / ULBs / any other implementing agency.

ii. Purchase of new vehicles and repair of old vehicles.

iii. Civil works

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